

# CASTLE CAMPS PARISH COUNCIL

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## MINUTES

FOR MEETING HELD ON THURSDAY 13<sup>TH</sup> MARCH 2025 AT 7.30PM IN CASTLE CAMPS VILLAGE HALL

PRESENT: John Biggs (Chairman), Sue Herbert (Vice Chairman), Cindy Smith, Dan Hoddinott, Roy Harper, Chris Basham & Clive Germany.

In attendance: Melanie Laing (Parish Clerk), John Batchelor (District Councillor), Henry Batchelor (County Councillor) & 1 Parishioner

The meeting started at 7.34pm

**1. Apologies and reasons for absence** Cllr Chapman – not well, Cllr Kent – not well. Apologies accepted

**2. Approve minutes of meeting** Council meeting on 9th Jan 2025 proposed by Cllr Herbert, seconded by Cllr Smith. All agreed. Minutes were signed. Planning meeting on 13<sup>th</sup> Feb 2025, proposed by Cllr Smith, seconded Cllr Herbert. All agreed. Minutes were signed

**3. Declarations of interest.** None

**4. District and County Council items of interest.**

John Batchelor

Additional items since Feb & Mar monthly reports received are:

Claydon Close new parking bays – Work should commence May / Jun

Unitary Local Government restructure – Plans are being drawn up to simplify local council structures to collaborate with each other and form a more sustainable unitary proposal. SCDC are thinking of merging with Cambridge City Council as already connected with utilities such as bin collections and IT software. First phase will be next year

Henry Batchelor

Acorn Biodigester, Suffolk – Plans going to Government for decision in 2 months. Local Environmental Agency are suggesting refusal to plan due to topography and not enough done to mitigate flooding.

Camps “Lake” – Time has expired for land owner to revert the land to original state. Legal enforcement is due to be issued by SCDC. County Council are also involved as they don’t allow the earth bundts to be used to fill area in.

Budget – Both District and County Councils raised Council Tax

**5. Parishioners Question Time.** Q. Is recycled rubbish going to end up in N. Ireland? A. Waterbeach will be the transfer site . New recycling company will take 6 months to set up. Q. Pot holes are reappearing in “No Mans Land” patch on Haverhill Road when will it get properly repaired? A. Likely to be patched again shortly but is down for full resurfacing repair in next year’s budget

## 6. Planning

### 6.1 Parish Council

| Reference      | Address                                   | Proposal                                                                                                                                          |
|----------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| 25/00469/LBC   | Farm Cottage Camps<br>End                 | Removal of External Render, Repair/Replacement of Sole Plate, Insulation of External Walls and Replacement of Internal Plaster with Lime Plaster. |
| Cllrs response | All present agreed to support application |                                                                                                                                                   |

### 6.2 District Council

| Reference      | Address                     | Proposal                                                                                                                                    | Status             |
|----------------|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| 24/00309/FUL   | 2 Park Lane                 | Appeal against refusal of permission<br>Erection of a two storey extension to side of dwelling to form a three bed dwelling. (Use Class C3) | Appeal in progress |
| 25/00208/CLUED | East View<br>Haverhill Road | Certificate of lawfulness under S191 for an existing change of use to garden land.                                                          | Awaiting decision  |

### 6.3 Planning queries - None

## 7. Matters Arising – For information only

7.1 Road safety activity – CCPC MVAS is being used, being moved around and working well. New nuts and bolts bought for securing bracket.

Speedwatch to be revived. JB stepped down from working group. DH has joined. **ACTION Cllr Smith** meeting with new police speedwatch co-ordinator 5<sup>th</sup> Apr to return old equipment that no longer works and enquire about new equipment. **ACTION Clerk** draw up letter to recruit new members and publish in Review

7.2 Website change to a .gov application – **ACTION Clerk** liaise with C Herbert

7.3 Level up VH driveway with gravel update. Completed by CG & CB

7.4 Tommy Soldier purchased and site agreed. **ACTION Cllr's Harper & Hoddinott** to erect and liaise with Corner House.

7.5 Submission of 20mph application has been sent. Photos need sending before deadline but format is an issue.

**ACTION Cllr Hoddinott** to get help.

## 8. Matters for the council to discuss / vote on

8.1 Extending Village Hall Car Park and alter the rear access to the hall to create a more inclusive access. Drawings needed and 3 quotes, Old & new areas to be tarmac. Spoil to be left on site **ACTION Cllr Smith & Biggs** meeting with Daines Lowe on Tue for a quote

JB/CS

8.2 War memorial cleaning – in hand

SH

8.3 Discuss purchase of storage container for Recreation Ground – **ACTION Cllr Smith** to lead

CS

8.4 Agree contract wording for use of Rec & MUGA by Youth Football group. Email received from Football Group to withdraw request for using the grounds due to time taken to set up

Clerk

8.5 V E Day 80<sup>th</sup> Anniversary community celebration 10<sup>th</sup> May. Cllr Herbert proposed £250 towards costs, seconded Cllr Hoddinott, all agreed

CS

8.6 Discuss use of area near pond. All agreed the area looks more pleasing now its been cut back and all agreed to keep it mown. **ACTION Clerk** to speak to Country Gardens, **Cllr Herbert** to plant bulbs

Clerk

8.7 Article for Camps Review re parking issues nr school, pub & New Row. **ACTION Clerk**

8.8 Letter to parishioner re use of traffic bollards on highway marking private parking. **ACTION Cllr Biggs / Clerk** to write letter

## 9. Public Rights of Way

RH

9.1 Identify landowners and boundaries in Parish to know who's land the footpaths cross - pending

9.2 Collect info on unmarked paths – can PC put up markers - pending

## 10. Recreation Ground

SH

10.1 Seating area base and bench update – Benches sourced by Playground Group. Mrs Cutter to organise sites and preparation of bases

CS

10.2 Multisport weeding & cleaning quotes – pending

Clerk

10.3 Clearing edges behind MUGA – County Garden Landscaping – completed

10.4 New play area inspection company needed for 2025 – **ACTION Clerk** find independent person

Clerk

10.5 Playarea equipment safety – Larger tower unit confirmed from pictures not to have any rails missing. All ok JB

10.6 Play Area sign for VH driveway – cost in hand

SH

## 11. Finance

The Clerk

### 11.1 Receipts

| Date  | Payer  | Item                         | Amount |
|-------|--------|------------------------------|--------|
| 17/02 | M Ross | Thur football group MUGA use | 400.00 |

### 11.2 Payments since last meeting

| Date  | Payee                | Item                  | Amount     |
|-------|----------------------|-----------------------|------------|
| 17/01 | Shineys              | 2 x Bus stop cleaning | 20.00      |
| 17/01 | Royal British Legion | Unknown Tommy         | 200.00     |
| 17/01 | MLaing               | Clerk wages Dec       | On request |
| 30/01 | Unity                | Service charge        | 6.00       |
| 28/02 | Unity                | Service charge        | 6.00       |

### 11.3 Payments to be agreed

| Payee | Item | Amount |
|-------|------|--------|
|-------|------|--------|

|                 |                                                               |            |
|-----------------|---------------------------------------------------------------|------------|
| Country Gardens | Clear scrub around MUGA / playarea                            | 624.00     |
| Country Gardens | Clear nettles and scrub on Bartlow rd between pond - footpath | 264.00     |
| M Laing         | Clerk wages Jan & Feb                                         | On request |
| Village Hall    | Hall Hire                                                     | 106.00     |
| Village Hall    | Electricity use on MUGA and driveway lighting                 | 82.80      |
| C Germany       | Gravel for VH driveway                                        | 185.00     |
| CAPALC          | Yearly affiliation and Data Protection Officer membership     | 399.18     |
| Red Side Up     | Printing of Feb Camps Review                                  | 253.00     |

Above payment proposed by Cllr Herbert, seconded Cllr Kent, all agreed

#### 11.4 Account balances as of 28/02/25

|                       |         |
|-----------------------|---------|
| Maintenance           | £15,671 |
| Online account        | £11,532 |
| Sinking Fund & Grants | £26,967 |
| Saver account #2      | £197    |

### 12. Clerks Items

13.1 Update Financial Regulations – In hand

### 13. Matters for next Agenda

Apologies given by Cllr Herbert for Annual Meeting

Set date for Parish Meeting

**14. Date of Next Meeting:        Planning – 10 Apr   /   Full Council – 8 May**

Meeting finished at 9pm. Melanie Laing